

Cry for Help

Computer Tips & Tricks

Secure Mobile Files

Remembering passwords can be such a pain, so here are a couple tips for keeping your information secure while you are mobile.

1. Your phone should have a pin code, passcode or thumb print to gain access to it. Without this, all the accounts on the device are open for anyone to use. Eg someone could send an eMail, or post to facebook on your behalf, or search through your notes and documents looking for passwords and credit card pins.

2. If you have sensitive information in Apple Notes, you should lock that note with a password. Use the SEND TO button to lock the note and give it a password.

3. Another way to lock and hide information in plain sight is to encrypt a Word or Excel document. This is done under the OFFICE button, then select PREPARE, then ENCRYPT DOCUMENT, and give it a password.

4. Lastly, you can encrypt files (any type) as you add them to a ZIP file, using WinZip or good freeware like IZArc, and give them a password.

In all these examples you clearly need a very secure and unforgettable password that unlocks the file (or device) and gives you access to all the other passwords.

The same methods apply to iPads, Tablets, Memory Sticks, DropBox, OneDrive and Google Docs. If you are NOT fully trusting the document repository you are using, then use the above tools to add your own extra level of security.

Give it a try and gain some extra peace of mind, or call us for Help.

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