

Cry for Help

Computer Tips & Tricks for the novice to the advanced.

Computer Care & Maintenance

It's holiday time and time to perform some general computer maintenance. Use the following as a checklist, it may include some things that you haven't done for quite a while.

1. Update your version of Windows to make sure you have all the latest security updates available.
2. Update your antivirus and run a full system scan.
3. Update and scan you system with other Malware tools that you have eg Spybot Search & Destroy.
4. Perform a Disk Clean Up to remove all unnecessary temporary files etc.
5. Perform a system Defrag. on all hard disks.
6. Uninstall all software that you no longer use.
7. Perform a full backup of everything important on your computer, either to DVD's or an External Hard Disk. And make sure to include your eMails that are normally not stored in your documents area.
8. Check that your backup has worked by retrieving a couple of files, open them up and check their contents.
9. Check the available space on your hard disk, you should have at least 20% free.
10. Check that you can locate your original software disks, and all your important passwords eg for the Broadband connection and eMail.
11. Review your Broadband plan to make sure it is appropriate for your needs. Ie Speed, Downloads and Price.

In fact each Month would be much better for all of these.

Jonathan Harris
JNH Software Pty Ltd
5259 2304

